



December 14, 2016

Ms. Brenda Foust
920 Metcalf Avenue Apt 9D
Bronx, NY 10473

Dear Ms. Foust:

This letter is in response to your U.S. General Services Administration (GSA) Freedom of Information Act (FOIA) request (GSA-2017-000165), dated November 15, 2016, in which you requested the following:

“4. Any and all confirmation e-mail from Career Management Associates of Iowa or via courier service (FedEx or UPS) or through the United States Postal Service (USPS) related to time and attendance records for Ms. Esmeira Pichardo.”

Please be advised that after careful search of the relevant files, we were unable to locate any responsive documents as described in your request. Since we do not have responsive records, this does not constitute a denial of records under FOIA.

You have the right to appeal the search. To do so, you must write within 90 days of your receipt of this letter to the following address:

U.S. General Services Administration
FOIA Requester Service Center (H1F)
1800 F Street, NW, Room 7308
Washington, DC 20405

Please enclose copies of your initial request and a copy of this letter. Both the appeal letter and the envelope should be marked prominently “Freedom of Information Act Appeal”.

This completes our action on this FOIA request. Should you have any questions, please contact Lawrence Eng at (212) 577-7902 or by email at Lawrence.Eng@gsa.gov. You may also contact the GSA FOIA Public Liaison, Audrey Brooks, at (202) 205-5912 or by email at audrey.brooks@gsa.gov for any additional assistance and to discuss any aspect of your FOIA request. Additionally, you may contact the Office of Government Information Services (OGIS) at the National Archives and Records Administration to inquire about the FOIA mediation services they offer. The contact information for OGIS

is as follows: Office of Government Information Services, National Archives and Records Administration, 8601 Adelphi Road-OGIS, College Park, Maryland 20740-6001, e-mail at ogis@nara.gov; telephone at 202-741-5770; toll free at 1-877-684-6448; or facsimile at 202-741-5769.

Sincerely,

Travis Lewis

Travis Lewis
FOIA Program Manager